

# *Life Happens Here*

Report to the Citizens 2015



## *Our Mission*

To enhance the quality of life in our community by providing high quality and cost-effective services, while maintaining the public trust through sound stewardship of our resources.

## *Our Vision*

To be a leader among cities in delivering outstanding quality services through citizen involvement, innovation, and efficient use of resources.



Pat Clements  
City Manager

“The City of Lebanon staff is dedicated to improving our citizen’s quality of life by delivering outstanding services and ensuring the efficient use of our resources. The purpose of this report is to provide an overview of the efforts made to accomplish this goal and to foster an environment of open and ethical government.”

# A Message from the Mayor



The City of Lebanon had much to celebrate in 2015. Our Fire Division's 200th birthday was an incredible opportunity to honor our history of service to this amazing city. As we commemorated all of the people who dedicated themselves to serve this community, we look forward to continuing this commitment into the future. We are a community that shares common goals and enjoys an excellent quality of life, while looking forward with optimism. City Council is committed to adhering to our local government's core mission of providing high quality and cost-effective services through the sound stewardship of our resources.

We accomplished many key projects in 2015 that will help guide us into the future. Completion of key infrastructure improvement projects included reconstruction of High Street, and pedestrian-safety improvements to our high-traffic intersections in the central business district. The City also completed construction of a new state-of-the-art facility that houses our Street, Parks and Auto Maintenance operations that will serve our community for many decades to come.

I encourage you to get involved in your government by staying informed, letting us know what you think about our services, and by serving on one of the many City Boards or advisory Commissions. Lebanon's future continues to look bright and the City Council and I greatly appreciate your support and participation.

A handwritten signature in cursive script that reads "Amy Brewer".

Mayor Amy Brewer



# *Your Local Government*

The City of Lebanon Charter, adopted by the voters on October 4, 1960, mandates the Council-Manager form of government. The Council-Manager form is used by over 3,700 cities because it combines the political leadership of elected officials with the managerial experience of an appointed manager.

The Council members are the leaders and policy makers elected to represent the needs of the community. As a legislative body, the City Council determines policies, which direct the actions of government. Council members are elected, at-large, for four-year staggered terms. The Mayor is selected by a vote of Council.

The City Manager is appointed by the Council to serve as the chief executive officer of the City and to manage the daily operations of the City. The Manager is responsible for the development and execution of policies, administration of personnel, allocation of resources, and enforcement of the City's laws.

# *Voice Your Views*

Residents of Lebanon are encouraged to participate in the decision-making process by participating in public hearings, and by offering comments during appropriate opportunities at City Council meetings and all Board and Commission meetings.



# Lebanon City Council



Top: James Norris II, Jeffrey Aylor, Stephen Kaiser  
Bottom: James Dearie, Mayor Amy Brewer, Vice Mayor Mark Messer, Wendy Monroe

## Board & Commission Members

Serving on a City of Lebanon Board or Commission offers residents the opportunity to become involved in local government.

### Board of Festivals and Tourism

Mary Klei, Phyllis Wyatt, Raye Kimberlin,  
Elizabeth Clarke, Jennifer Reed  
Mary Alice Leasure

### Board of Zoning Appeals

Jack Brooks, John Magness,  
Robert Kaufman

### Citizens Housing Committee

William Ford, Douglas Sibcy, Sean Riley  
Marcia Collopy, Greg Orosz

### Civil Service Commission

Bradd Testerman, Brad Knapp,  
Mary Ann Mulford

### Library Board

Gail Rose, Gary Kuntz, Marilyn Russell,  
Bonnie Ariss, Wesley Kay Turner,  
Lee Weiderhold, Connie Collins

### Planning Commission

Michael Murphy, Richard Fair,  
Kevin Glardon, Tom Miller,  
Mayor Amy Brewer

### Recreation Board

Adam Matthews, Mike Evans, Jane Davis,  
Beverly Ikenberry, Donna Prater,  
Bernie Uchtman, Scott Nash,  
Jeff Napier, Mark Robinson

### Shade Tree Commission

Margaret Uchtman, Mickie Marquis,  
Sara Timmerman, Casey Burdick,  
Jim Ludwick, Hewett Mulford,  
Michael Saracina

# Infrastructure Improvements

High Street underwent reconstruction from Main Street to Pleasant Street. The project included the complete replacement of the water main, storm sewer system, and sanitary sewer main rehabilitation. The City received a \$280,000 grant from the Community Development Block Grant program to assist with roadway construction costs. The project was completed in July 2015 at a cost of approximately \$1 million.

## Central Business District Pedestrian Crossing Enhancements

New countdown-style pedestrian crossing signals at Broadway and Mulberry Street were installed. Crosswalks were updated to piano key-style striping at the intersections of Broadway with Main Street, Mulberry Street, and Silver Street. Enhancements also included the installation of an LED lighted pedestrian sign system with new piano key crosswalk striping at the intersection of Main Street and Mechanic Street.

The city received a 100% reimbursable safety grant in the amount of \$69,000 from the Ohio Department of Transportation for the improvements.

Completed, July 2015  
Total Project Cost: \$71,038

## Annual Street Resurfacing Program

The 2015 program included resurfacing of 1.64 center line miles of streets.

Completed, October 2015  
Total Project Cost: \$581,243



# City's New Streets Department Facility Opens for Operations

Construction was completed on the new 37,000 square feet Municipal Service Facility in June 2015. This \$3.7 million facility houses the Street Department, Parks Department, and Auto Maintenance. The new modern facility offers an improved, larger auto maintenance area with drive-thru bay doors, a vehicle bay area that allows the City's fleet to be under roof, outdoor storage, and a new 3,000 ton salt storage building. The new salt storage building significantly increases the storage capacity, and allows the City to stockpile salt and take advantage of favorable pricing.

The facility was co-located with the Water Department operations to maximize site and resource sharing. The new facility replaces the old public works buildings which had multiple structural and operational issues.

The buildings that comprised the former public works facility, located at 515 N. Broadway, were demolished. This site is now ready for future development, and offers six acres of shovel ready property in an attractive location just north of the central downtown business district.



## 2015 Awards

Lebanon Water Department received the *Silver Award for Peak Performance* from the National Association of Clean Water Agencies.

Lebanon Electric Department received the *Financial Creditworthiness Award* from American Municipal Power for having the highest credit score for a population of 5,000 and over.

Lebanon received the 2nd place, *Silver Circle Award*, for the city's external newsletter from the national City-County Communications & Marketing Association.

Lebanon received its 24th consecutive *Tree City USA Award* by the National Arbor Day Foundation for its concentrated street tree management program.



# Public Safety

## Coffee With A Cop

The Lebanon Police Department held its first Coffee With A Cop event in 2015 at Royce Cafe in downtown. The event is aimed to help Lebanon Officers build trust and relationships with the community they serve.

The event also offers an in-person opportunity to meet in a neutral location to openly discuss issues that matter on a local level and learn more about each other.



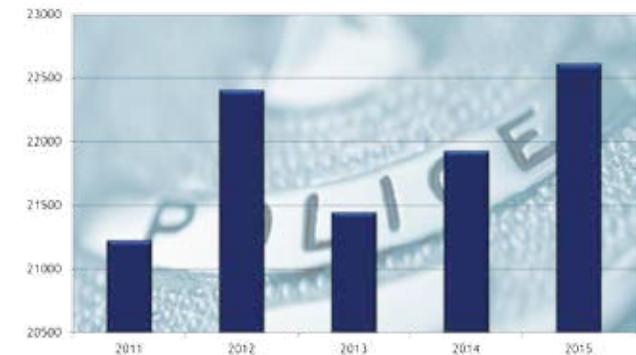
## National Night Out Held at Countryside YMCA

Lebanon's National Night Out event was held at the Countryside YMCA in August. Visitors enjoyed presentations, crime prevention information, child ID kits, entertainment and refreshments.

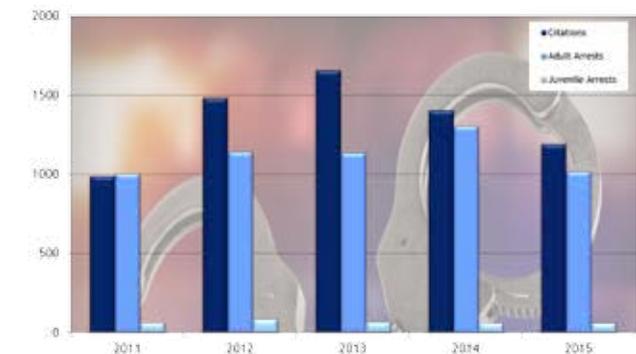
National Night Out is a year-long community-building campaign designed to heighten crime prevention awareness, generate support and participation in anticrime programs, strengthen neighborhood spirit and police-community partnerships, and send a message to criminals letting them know that neighborhoods are organized and fighting back.



## 2015 Calls for Service



## 2015 Citations & Arrests





## Lebanon Fire Division Celebrates 200 Years of Service, 1815-2015

Lebanon's Fire Division celebrated 200 years of service to the Lebanon community in 2015. The Fire Division commemorated the milestone with a Bicentennial Parade and Celebration on October 4, 2015 to recognize all of the dedicated efforts of every member who has served to protect our community, and to reflect on our rich history and its impact on our goals for the future.

Lebanon Fire Division looks ahead to the future with much optimism, as the department continues to take major steps to build on its core mission to meet and exceed the community's needs and expectations, by providing quality responsive services to fire suppression, rescue, fire prevention, education, life safety, and emergency medical services while promoting strong community values in an organized team approach.

## Municipal Court

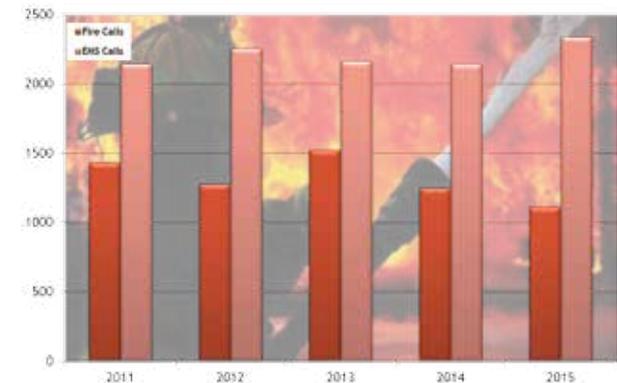
Judge Mark Bogen has served as Lebanon Municipal Judge since 1998. His court serves Lebanon and Turtlecreek Township. The Municipal Court staff includes five court clerks and two probation officers.



Judge  
Mark Bogen

The Court handled 6,473 cases in 2015, which consisted of: 1,562 criminal cases, 4,273 traffic cases, 586 civil cases and 52 small claims filed.

## 2015 Fire / EMS Calls for Service

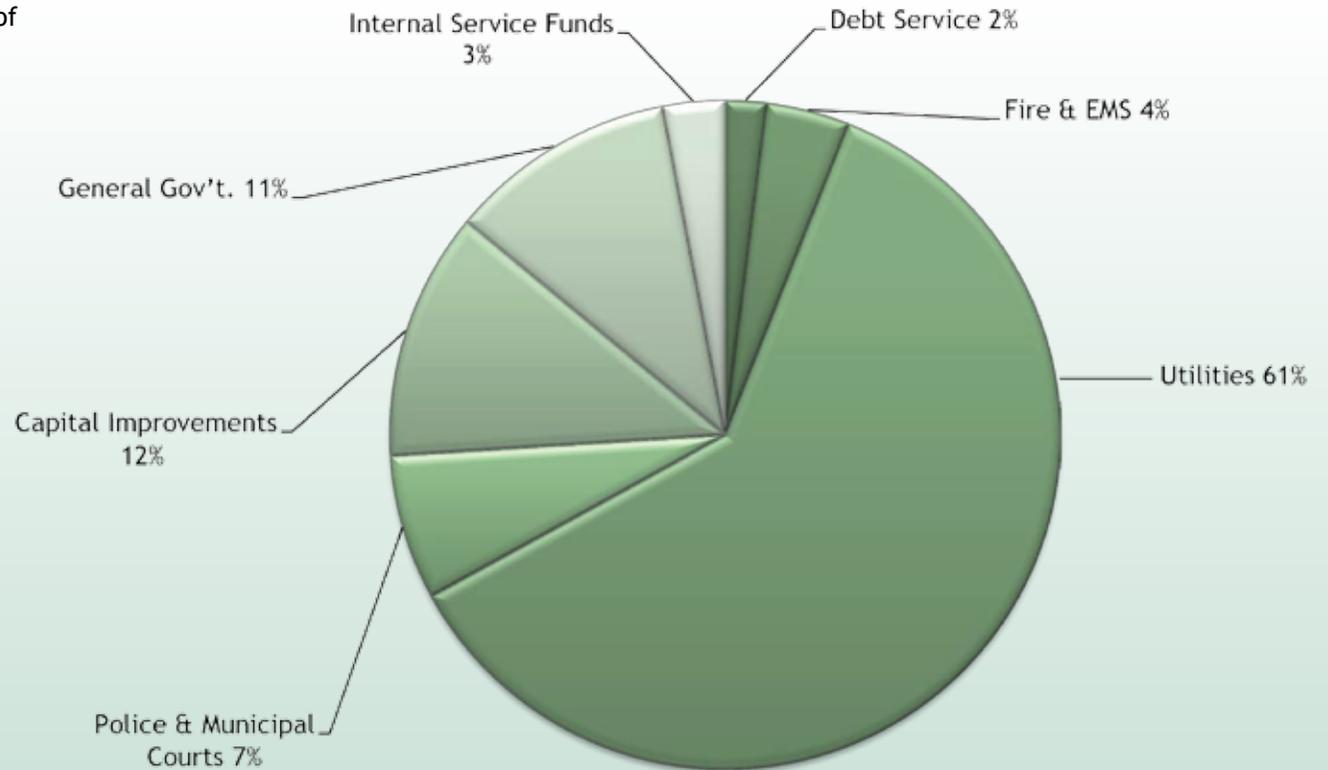


# Financial Review

Lebanon's 2015 Operating Budget totaled 73.1 million. In addition to regular operations, the City Council approved a Five-Year Capital Improvement Plan totaling \$45 million.

The City ended 2015 with a General Fund balance of \$4.9 million, which is equivalent to about 170 days of operating expenses.

## Total Operating Budget \$73.1 Million



Lebanon has received the "Certificate of Achievement for Excellence in Financial Reporting" from the Government Finance Officers of the United States and Canada for 28 consecutive years.



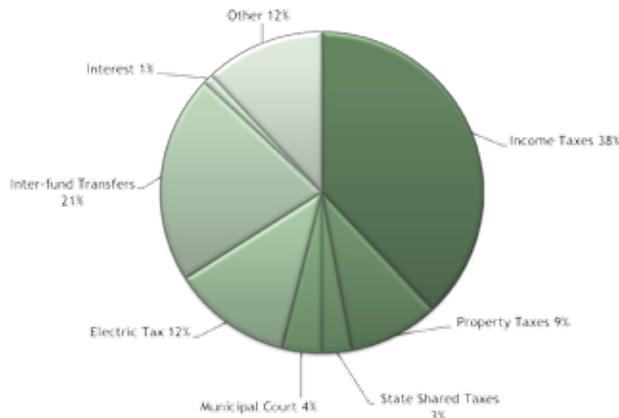
"The mission of the Finance Department is to develop sound fiscal policies, fiscal management and integrity, maintain cash reserves, develop and implement financial accounting policies, and protect and optimize the financial resources and assets of the City."

Sharee Dick  
City Auditor

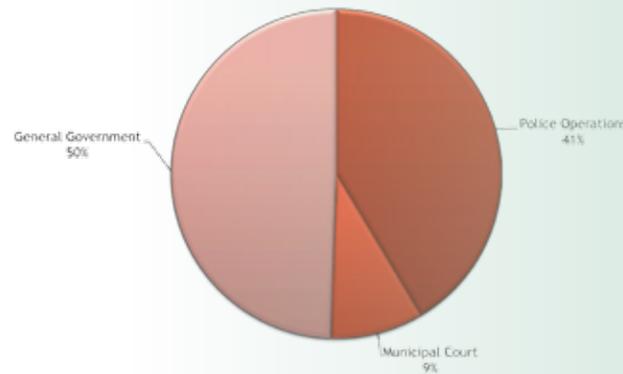
# Financial Review

## Revenues

### General Fund Revenue



### General Fund Expenses



**Income Taxes:** Funds generated from the City's 1% earnings tax.

**Inter-fund Transfers:** Payments made by the various utility funds to reimburse the General Fund for the cost of administrative support.

**State Shared Taxes:** Revenues from the Local Government Fund and Homestead Rollback Tax.

**Municipal Court:** Court fees, fines and probation department reimbursement.

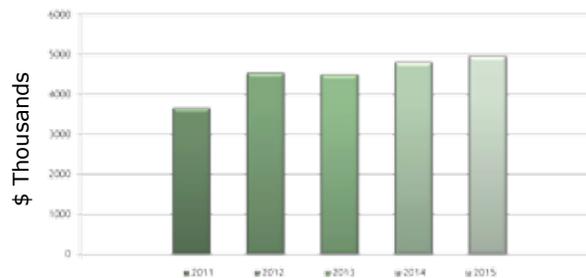
**Property Taxes:** Revenues from collection of tax on real estate and personal property.

**Electric Tax:** Revenues from the collection of the Kilowatt Hour tax from the City-owned electric utility.

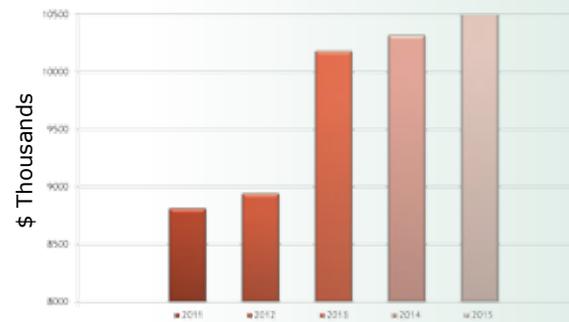
**Other Receipts:** Interest, charges for services, cable TV franchise fee and miscellaneous receipts.

**Building Permits:** Inspection and permit fees.

### General Fund Cash Reserves



### General Fund Expenses



## Expenses

**General Government:** Expenses associated with the administrative functions of the City including: legal expenses, building inspections & code enforcement, City Council, finance & accounting, city administration, facility maintenance, engineering, marketing, and economic development.

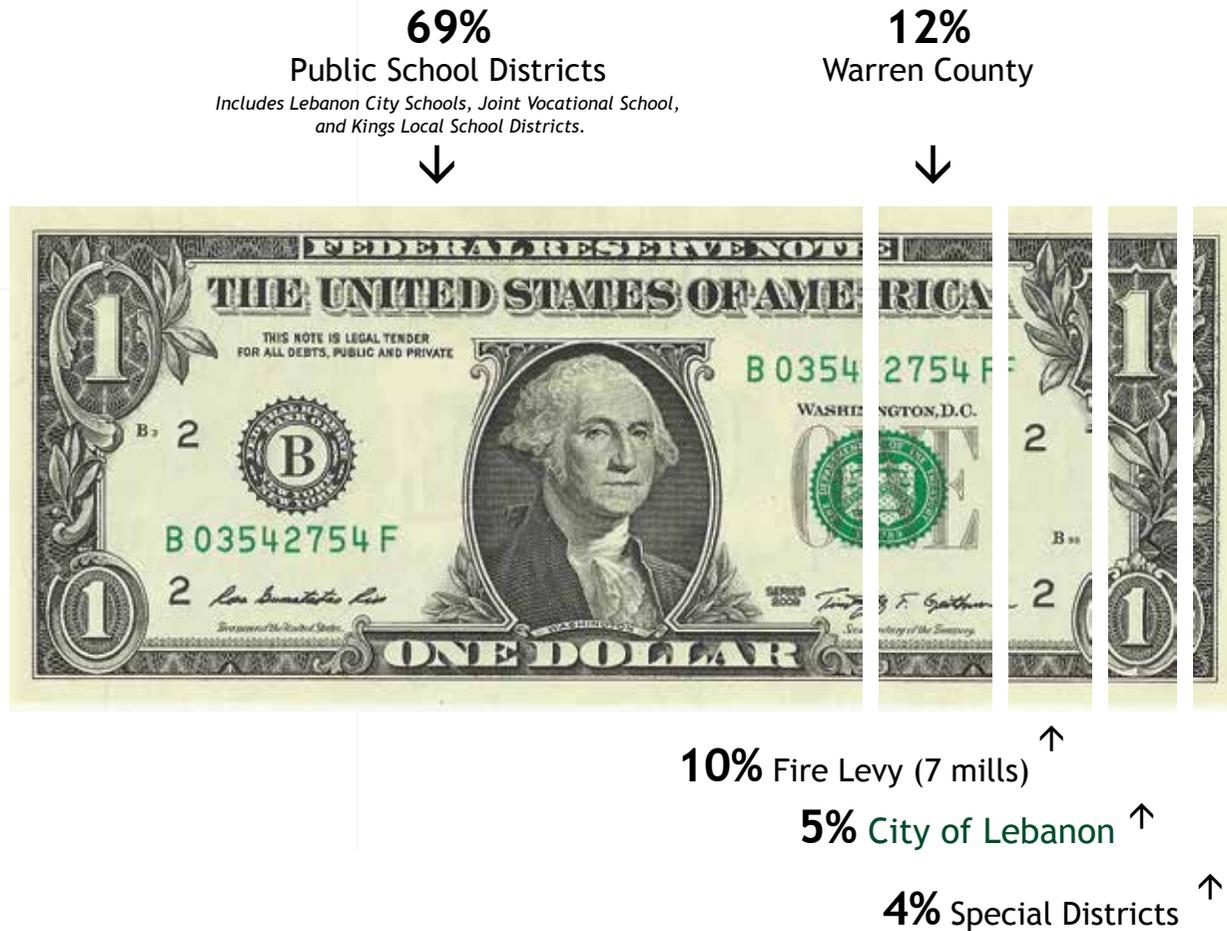
**Police Operations:** Police & emergency communications center operations.

**Municipal Court:** Expenses associated with the municipal court & probation department.

# Where do your property taxes go?

A home with a market value of \$200,000 generates about \$3,640 in property taxes each year, not including special assessments. The City's share of a property tax bill is only about five percent, with ten percent going to fire service. The local school districts receive 73 percent, and the remaining 12 percent goes to Warren County.

Property tax revenues, minus any special assessments, allocated to the City are used to support a wide range of local government services including; police, fire & emergency medical services, street maintenance, code enforcement and general administration. Since property taxes provide a very small portion of the City's overall revenue, the City relies heavily upon the revenue generated from the one percent earnings tax.



# *Economic Development*

## *Local Industry Recognized*

## Industrial Development

### ADVICS Manufacturing Continues Growth

ADVICS Manufacturing, an industry leader in the production of automotive braking systems, continued to grow their operations located in the Kingsview Industrial Park by breaking ground on a \$150 million expansion project that will provide an additional 216,000 square feet of production area. This is the company's largest expansion in its 26-year history, and will create 260 new jobs.

Flint Group, a specialized ink producer, began a \$12 million expansion to their facility in the Lebanon Commerce Center. The expansion includes the addition of 7,600 square feet of production area to prepare for the installation of new machinery and equipment.

Green Bay Packaging was named, Industrial Business of the Year, by the City of Lebanon at the 2015 Lebanon Area Chamber of Commerce Annual Business Awards Ceremony. The award recognizes members of Lebanon's industrial community who have made significant contributions to the economic development of Lebanon.

## Commercial Development

LCNB National Bank, began pre-construction work on their new \$7 million operations center in downtown Lebanon. The 48,000 square foot office building, at North Broadway and West Silver Street, will anchor the northern gateway to the Central Business District. The new facility will create 25 new jobs and allow LCNB to expand their operational capacity to serve their growing customer base.

The facility will be completed in late 2016, and once complete, will be the largest, single-capital investment in the history of Downtown Lebanon.

Green Bay Packaging manufactures high-quality products used for a wide variety of retail packaging and labeling applications. The Lebanon facility produces corrugated shipping containers for a variety of customers and product lines, and has 110 employees.



# Customer Satisfaction Survey Results

The customer satisfaction survey is a tool the City uses to determine the community's level of satisfaction with the core services we provide.

The multi-year comparison indicates an overall high level of customer satisfaction; however, respondents remain concerned with street pavement conditions, and City officials continue to explore options to increase the amount a revenue available to support this core requirement.

Program or Service	Satisfaction Rate						
	2003	2004	2006	2008	2010	2012	2015
1. General city services	95%	95%	95%	94%	94%	96%	93%
2. City government decision making	65%	70%	69%	79%	74%	85%	79%
3. Police protection	93%	92%	93%	93%	94%	95%	94%
4. 911 emergency dispatch	98%	97%	99%	98%	98%	98%	98%
5. Fire protection	98%	98%	98%	99%	99%	99%	99%
6. Paramedic service	98%	97%	98%	94%	98%	99%	98%
7. General community appearance	86%	87%	84%	79%	89%	91%	86%
8. Snow and ice removal	79%	80%	81%	82%	81%	90%	80%
9. Leaf pick-up	89%	92%	92%	94%	96%	95%	88%
10. Trash pick up	93%	92%	93%	91%	97%	98%	95%
11. Street pavement conditions	54%	52%	38%	32%	35%	40%	29%
12. Cleanliness of streets	87%	87%	83%	80%	86%	90%	79%
13. Traffic signage	83%	85%	87%	88%	92%	93%	90%
14. Availability of downtown parking	76%	79%	80%	75%	87%	85%	78%
15. Traffic flow	67%	81%	77%	71%	86%	85%	81%
16. Sidewalks and sidewalk repair	79%	83%	80%	75%	83%	84%	76%
17. Availability of city parks	91%	90%	91%	91%	94%	96%	95%
18. Condition of city parks	89%	92%	90%	93%	94%	93%	88%
19. Recreation programs	84%	89%	85%	91%	90%	91%	85%
20. Independence Day celebration	90%	94%	94%	94%	92%	95%	92%
21. Festivals	91%	92%	94%	94%	94%	95%	92%
22. City of Lebanon newsletter	96%	95%	98%	95%	95%	95%	93%
23. City of Lebanon website	88%	90%	92%	93%	95%	94%	95%
24. Utility billing statements	93%	93%	94%	92%	95%	96%	93%
25. Utility rates	71%	74%	58%	62%	67%	70%	68%
26. Responsiveness of Customer Service	89%	90%	87%	88%	92%	94%	92%
27. Zoning enforcement	80%	73%	74%	83%	86%	87%	86%
28. Water service quality	80%	79%	79%	78%	83%	84%	89%
29. Sewer service quality	94%	94%	93%	93%	94%	95%	95%
30. Electric service quality	95%	94%	92%	94%	95%	96%	95%
31. Lebanon "Channel 6" programming	86%	92%	90%	90%	90%	91%	91%

2003-2006: Margin of error +/- 4%

2008-2010: Margin of error +/- 3.25% %

2012: Margin of error +/-3.2%

2015: Margin of error +/-4%

# City Departments

<b>Main Line</b>	<b>933-7200</b>
City Manager	228-3101
City Attorney	228-3105
City Auditor	228-3163
Police Department <i>non-emergency</i>	932-2010
Fire Department <i>non-emergency</i>	932-6119
Customer Service	933-7200
8 a.m. - 4:30 p.m., M-F	
After Hours Service	932-2010
Economic Development	228-3172
Electric	228-3200
Engineering	228-3130
Inspections & Permits	228-3171
Planning & Zoning	228-3171
Public Affairs & Events	228-3110
Public Works	228-3701
Solid Waste	933-7200
Tax	228-3121
Water & Wastewater	228-3601
Municipal Court	933-7210
Probation	228-3190



City of Lebanon ♦ 50 South Broadway ♦ Lebanon ♦ Ohio ♦ 45036  
www.lebanonohio.gov  ♦ phone: 513-933-7200 ♦ fax: 513-932-2493

